

# MASS INTENTION REQUEST 2021



This form is to be presented to the parish office. It can be delivered in person during weekday office hours. If mailed, or if requested by a non-parishioner, it will be processed at the end of the day it is received. **Telephone requests cannot be accepted.**

**Until January 1, 2021, parishioner households are limited to 3 Mass Intentions (only 1 may be a Vigil or Sunday Mass)**

Today's Date: \_\_\_\_\_

Name of person making request (Please Print): \_\_\_\_\_

Parishioner/Envelope # \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

(Confirmation of Masses will be emailed/mailed to you.)

I would like to have a Mass said for:  A living person  A deceased person

PRINT NAME \_\_\_\_\_

Requested Date/Time: \_\_\_\_\_ / \_\_\_\_\_

Alternate Dates : (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

(If alternate date is not available, the next open date will be assigned)

If requesting a Vigil or Sunday Mass, would you like to bring up the gifts?  Y  N

## Suggested Donation:

**\$10.00** Weekday or Saturday morning Mass CASH \$ \_\_\_\_\_ CHECK # \_\_\_\_\_

**\$15.00** Saturday Vigil, Sunday, or Holy Day Mass TOTAL AMOUNT \$ \_\_\_\_\_

### OFFICE USE ONLY

Actual Date of Mass \_\_\_\_\_ Time \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_

Entered in Mass book \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_

Enter in Computer Form \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_

Entered in Spreadsheet \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_

Confirmation email sent \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_

Date Form Received \_\_\_\_\_ Time \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_